

Computerized Financial Accounting and Reporting using QuickBooks

TRAINING OPTIONS AND DATES (YEAR 2020)

Online training

Course Dates

21-25 Sep, 2020

19-23 Oct, 2020

23-27 Nov, 2020

7-11 Dec, 2020

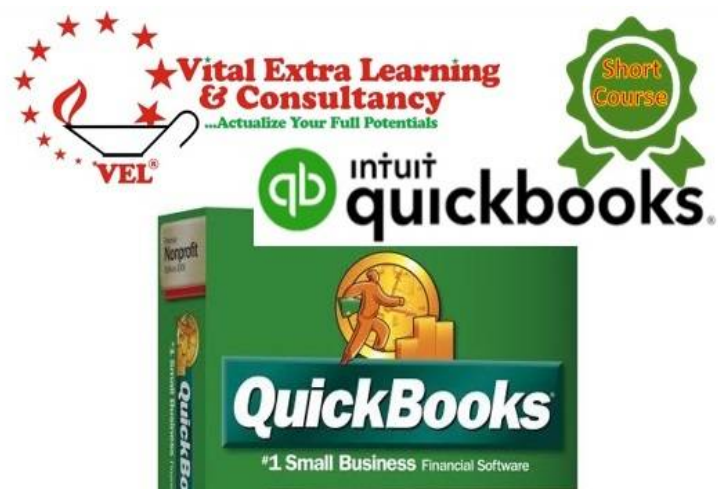
Registration

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Duration

5 Days

Fees

USD. 50 (for online trainings)

Course Description

QuickBooks is easy to use, yet has many features that are relevant for an organization bookkeeping. The program can be used to cut down the time you spend on your books as well as comply with the vast reporting requirements in both for profit and non-profit organizations. This intuitive and powerful accounting and financial reporting system takes the complexity out of entering, maintaining, tracking and reporting detailed financial data. It offers a combination of visually appealing data entry screens, well-defined user features, and quick access to help make data management easy. The software indeed can be of great help to any organization that wish to increase efficiency and more easily manage its financial transactions.

Learning outcomes

By the end of this course the participants will be able to:

- Use different methods in recording financial transactions.
- Set up QuickBooks to properly manage financial transactions of an organization (including sales tax).
- Manage sales taxes in the organization
- Do banking transactions comfortably (banking and reconciliation)
- Implement transactions related to statutory requirements of an organization
- Modify reports and create memorized reports for reuse.



Who should enroll?

This training course would be relevant to all of those involved in the preparation, presentation and interpretation of financial reports in all organizations (both for profit and non-profit).

Detailed Course Outline:

Send an email to trainings@vitalextralearning.com to request a course training agenda

Why train with us

Vital Extra Learning guarantees our clients:

- State-of-the-art facilities and training infrastructure
- Extended tradition of hand-holding during post engagement
- Service delivery through highly seasoned industry experts.
- Value for money

Any questions? Please contact us through:

Email: trainings@vitalextralearning.com.

Skype: Vital Extra Learning

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